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The job costing and change order features are just two of the reasons that Baywood Design/ Build Group switched to QuickBooks: Premier Contractor Edition. [Find out how](#) the Maryland construction firm uses these features and others to accurately track estimates vs. actual costs. Plus, Baywood's accountant, Denise Adams of PCA Group, explains how she helps her contractor clients [get the most out of QuickBooks: Contractor Edition](#).

Quick Tips: Expert Answers & Software Shortcuts

Backing Up Your Data on CD-R or CD-RW

You should always keep your QuickBooks backup files current. If you choose to use CD-R or CD-RW technology for QuickBooks backup and/or restore, follow these steps.

Q: How do I back up my company data to Compact Disc Recordable (CD-R) or Compact Disc ReWritable (CD-RW) media?

A: On Microsoft® Windows XP, use QuickBooks Back Up to send your *.qbb file to a temporary Microsoft CD Burning folder. [Find out how](#).

Q: How do I restore a backup of my company data from Compact Disc (CD) or other media?

A: Use QuickBooks Restore to restore your company *.qbb backup file to a *.qbw. [Learn more](#).

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