



## Maximizing the Job Costing Tools in QuickBooks

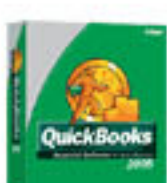
Insufficient job costing is an all-too-common cause of failure among contractors. If you're not using accurate job costing in your business, you may be making a costly mistake. In fact, you could be losing thousands of dollars on each job. By using the job costing tools in QuickBooks, you can see exactly how much money you spent and made on each of your jobs. Plus, if you use QuickBooks: Premier Contractor Edition, you will have 10 additional Job Costing reports and the new Job Costing Center.

By using these reports, you can determine which jobs are making money and which ones are losing money, based on the actual revenue and costs associated with each job. Then you'll know which jobs to take in the future and which ones to avoid.

→ [Use these 5 easy steps and start job costing today](#)

## What's New in QuickBooks

### Credits, Underpayments, Overpayments: All Easier in QuickBooks 2005



QuickBooks 2005 is here, along with many feature improvements! Throughout the year, *QuickBooks E-News* will help you learn more about changes in key areas. In this edition, you can find out how QuickBooks 2005 has made receiving and recording payments even easier, especially in these areas:

- Entering and applying payments
- Underpayments and overpayments
- Credits and refunds

→ [Read more about receiving payments improvements in QuickBooks 2005](#)

## QuickBooks Fundamentals

### Understanding Accounts

QuickBooks Fundamentals is a new section in QuickBooks E-News with articles and videos that are perfect if you are new to QuickBooks or need a refresher in QuickBooks basics. Use these lessons yourself or pass to coworkers who want to use and master QuickBooks.

This month, watch the video to learn more about how Accounts work in QuickBooks. (Note: This video, and others like it, can also be found in the Learning Center in QuickBooks 2005.) Or if you are already an Accounts whiz, find out from a CPA how to perform an end-of-year Chart of Accounts checkup.

- [Watch the Accounts video](#)
- [Do a Chart of Accounts checkup](#)

## Business Bits

### Paper Checks Less Buoyant With Check 21

You may have noticed that your check "float time," or the time between when you write a check and when your bank debits your account, is now shorter.



A new federal law, "The Check Clearing for the 21st Century Act," or Check 21, went into effect this past October. Though it primarily affects banks and their check processing systems, the new law may impact you.

For more information, see:

- [Check 21 White Paper, provided by Intuit](#)
- [The Federal Reserve Web site's pages about Check 21](#)

### Tips for Using State Tax Forms in QuickBooks Enhanced Payroll Plus



If you are a subscriber to the new QuickBooks Enhanced Payroll Plus service (available starting in QuickBooks

2005), you know that the ease and time-savings of having your federal payroll forms automatically filled out for you in QuickBooks is now available for state payroll tax forms.

QuickBooks Enhanced Payroll Plus includes the latest unemployment and withholding forms for most states, and automatically fills in the forms with your QuickBooks payroll data.

- [Learn more about how to use the state forms feature in QuickBooks Enhanced Payroll Plus](#)

## Quick Tips: Expert Answers & Software Shortcuts

### Different Prices for Different Customers

Many contractors charge different prices for different customers. To ensure you charge each customer the right price, you can set up price levels in QuickBooks. Price levels can be used on invoices and other sales forms to automatically increase or decrease inventory, non-inventory, and service item prices.

**Q:** How do I set up price levels?

**A:** [Follow these steps.](#)

**Q:** How do I assign a price level by customer, job, or item?

**A:** [When you assign a price level to a customer or job, items will appear with the new amount whenever you create a sales form for that customer or job.](#)

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## Special Offer

### Get \* FREE SHIPPING \* on QuickBooks 2005 Limited Time Offer

Get FREE shipping on QuickBooks 2005 when you upgrade today. [Click here](#) to buy online or call 1-866-676-9667 x6723 and mention source code: C30373 P02399.

→ **Act Now!** This offer expires 12/31/04.

## Quick Response

### We Need Your Help!

The QuickBooks team would like to get your ideas and suggestions for improvements to our newsletter. Please take our short, [5-question survey](#).

Thank you for taking the time to tell us what you think!

## QuickLinks

### Shortcuts to other resources:

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